



Garden City Runners Main Committee Meeting

25 August 2020, 8:00pm on Zoom

MINUTES

Present: Jane Molloy (Chair), Louise Smith (Vice Chair), Karen Atkinson (Secretary), Sue Fletcher (Membership Secretary), Tony Harden, James Huish (Men's Captain), Tom Wackett (Men's Captain), Helen Paine (Ladies' Captain)

Apologies: Nigel Cavill, Sean Bowen

1	Apologies & Check-in	
2	<p>Minutes and Matters Arising (not covered elsewhere)</p> <ul style="list-style-type: none"> • Rich Somerset had updated the committee with details of rain jackets. There was no great enthusiasm for them, particularly as they were not actually rainproof. • Post lockdown social event – carried forward for now • Karen gave an update on who was/wasn't DBS checked per EA's records. EA will only DBS check certain roles so if we want to check eg the treasurer then we would need to look elsewhere. We agreed that for now we would just DBS check coaches and leaders. We now have a list of who has an LiRF licence and we will carry on working towards getting all our leaders qualified. • Karen gave an update on GDPR (it would be good to update the website on this – see item 6 below) and U18s. Wording is ready to go on the website (see item 6 below) and Membermojo membership categories to be changed to make clear 18+ only. • Tony has produced a list of generic emails for club posts • Jane has distributed MWL certificates (to the children) and about 50 medals. • Nigel is in the process of researching the possibility of the club changing bank and has found that other banks have a better service provision for organisations such as ours. • A third signatory is still required 	<p>Action: Jane to feedback to Rich</p> <p>Action: All to think about possible format of event</p> <p>Action: Karen to let Markus and Beth know the committee's decision</p> <p>Action: Jane to deal with distributing the rest</p> <p>Carry forward to next meeting</p> <p>Carry forward to next meeting</p>

	<ul style="list-style-type: none"> Nigel to draft a set of policies and guidelines 	Carry forward to next meeting
3	<p>Races/events – feedback from handicap and future possibilities</p> <ul style="list-style-type: none"> Very positive feedback from the handicap. Suggestion that this be held twice a year from now on. James confirmed that there is no XC this calendar year and we should assume the XC league won't happen. If there is no actual or virtual league it is possible we could do our own (like MWL) Races are starting to take place (eg St Albans 10k) and it was acknowledged that it takes more organisation to enable these races to be put on safely <p>Race Committee update.</p> <ul style="list-style-type: none"> The RC has not met recently Jane reminded everyone that any events need to be organised to comply with the current Covid guidance 	<p>Action: James to contact Malcolm to see if a virtual league is going ahead</p> <p>Action: Jane to talk to Martha about the possibility of staging the Festive 5</p> <p>Action: Helen to contact Tim to request an RC meeting</p>
4	<p>RE-opening Track – volunteer team, financing our use of the track, collaborating with HPX and WW</p> <ul style="list-style-type: none"> Jane has circulated the latest comms from Richard Bloom HPX So far 9 members have volunteered to help with track maintenance and security It is possible that we will need to change the timing of our track sessions. This may have a financial implication for us Dave Edwards is our key link for track arrangements 	<p>Action: Jane to follow up with Richard, Dave, Sean and Nigel</p>
5	<p>Training Runs/Run Leaders – use of Ridgeway Academy, boosting the number of leaders, managing training runs</p> <ul style="list-style-type: none"> The recent appeal has brought forward six new leaders. We agreed that we should move towards bigger groups (12 ideally but we can be flexible) and continue to meet at different venues. Karen will do a rota up to October half term The booking system is a pain and very time-consuming, especially when people cancel. Having one central place where members book would be best (use the runleaders gmail account probably best). 	<p>Action: Karen work through a plan to simplify the admin of the group bookings</p>

	<ul style="list-style-type: none"> Ridgeway Academy have sent us an email saying the capacity of the dance studio is currently restricted to 10 people. There is no obvious benefit of going back to RA for the foreseeable future 	<p>Action: Karen to feed back to Ross at RA</p> <p>Action: Karen to send Jane the RA emails to look at any financial implications</p>
6	<p>Website overhaul – opening discussion on how it could be improved and who could help</p> <ul style="list-style-type: none"> After discussion, there was agreement that the website was primarily a marketing tool rather than used for communication to members (Facebook and group emails do that) All agreed that there needs to be more information on there (eg it does not look like we cater for faster runners) and it should be kept up to date. Tony updated the Covid message on the website to reflect where the club now are All agreed that the website looks good and isn't as clunky as some clubs sites. We are using Wordpress as the platform 	<p>Action: All come up with our top 5 ideas for how to improve the website</p> <p>Action: Tony to look at what hits we get per page to see if there are any which are redundant</p> <p>Action: Tony to consider whether we can get more out of Wordpress</p>
7.	<p>Race Committee update</p> <ul style="list-style-type: none"> Covered at item 3 above 	
8	<p>Membership update – including EA membership and retention of expired members</p> <ul style="list-style-type: none"> Sue reported that we currently have 53 expired members. These will all be removed by Membermojo at the end of August We currently have 348 members and 128 EA members Louise noted that once we get to 151 EA members we get another VLM place 	
9	<p>Finance Report</p> <ul style="list-style-type: none"> Nigel gave his apologies Jane and Louise noted that approx. £800 has come in from Races Online and a donation can now be made to the Welwyn charities. Some of the £800 will need to be retained for deferred places. 	<p>Action: Louise to introduce Jane to Catherine</p>
10	<p>AOB</p> <ul style="list-style-type: none"> Louise announced that voting starts today for the HSP lockdown awards. We are shortlisted in the Most Inspiring Club category. Welwyn 10k to be put onto next meeting's agenda 	<p>Action: All to vote and promote</p>

11	Date of Next Meeting Wednesday 21 October 2020 – 8.00pm on Zoom	
	The meeting ended at 10.00pm	