



Garden City Runners Main Committee Meeting

**Tuesday 26th March 2018, from 8.30pm
held at The Attimore, Ridgeway, WGC, AL7 2AD**

MINUTES

Members: Brad Smith (Chair), Louise Smith (Vice Chair), Helen Paine (Secretary), Andy Newbury (Treasurer), Sue Fletcher (Membership), Richard Somerset, Sean Bowen, Tony Harden, Jane Molloy, Nigel Cavill, Karen Atkinson

1	<p>Apologies</p> <ul style="list-style-type: none"> • Apologies from Sue, Nigel 	
2	<p>Minutes and Matters Arising</p> <ul style="list-style-type: none"> • Minutes agreed as correct • No matters arising: 	Action: None
3	<p>Awards Night Review</p> <ul style="list-style-type: none"> • Feedback from the surveys confirmed it was a good evening. Food service and portion size could be improved as well as options which cater for all tastes and finding out in advance who has dietary requirements so vegetarians etc not made to eat first and therefore separately from other guests on their table. • For next year, the date needs to be set earlier (by November). A limit of 140 will be placed on the tickets and then sold on a first come, first served basis. • Ticket subsidy definitely seemed to help encourage members and their partners to attend. 	<p>Action: Brad to put survey comments on Google drive for future reference.</p> <p>Brad to add as an agenda item to committee meeting in Oct/Nov time.</p>
4	<p>MemberMojo launch</p> <p>Well done to Karen, Brad and Sue for their work on getting MemberMojo ready to go live on 1st April. Committee will be asked to renew their membership in the first week as a test, followed by run leaders and then the beginners who join the May course. This should allow the site to be tested fully before membership renewals in July.</p>	Action: Brad to embed the membership form into the website.
5	<p>Welwyn 10k update</p> <ul style="list-style-type: none"> • A good team in place, although the sponsorship volunteer has had to pair back 	Action: Louise to email the membership asking them to share the e-

	<p>her involvement. A second t-shirt sponsor is needed, however after the meeting it was confirmed that Taylor Wimpey are now on board, which is great news (well done Emma McGrath).</p> <ul style="list-style-type: none"> • GDPR is restricting who can be emailed to promote the race to. Entries are down on this time last year although are looking similar to the years before last. • Online flyer now available with printed flyers coming soon. • 2k fun run will not go ahead this year. • Following the Ware Joggers model, will flyer and promote the event at Panshanger and Ellenbrook parkruns, with possible pacers. Volunteers will be needed to man the stand and give out leaflets. This will also happen at the junior parkrun take over on 21st April. 	<p>flyer and to organise volunteers for distributing flyers at local races and MWL fixtures.</p> <p>Action: Louise to set up two dates to promote the event at parkrun – one date at Panshanger and one at Ellenbrook.</p>
6	<p>Men's team captain latest</p> <p>James Huish and Tom Wackett have expressed an interest in taking on co-captaincy with Richard Darley as vice captain. Hames and Tom have asked to meet Brad to discuss further what the role entails.</p>	<p>Action: Brad to continue discussions with prospective captains.</p>
7	<p>Vests update</p> <ul style="list-style-type: none"> • Still awaiting second short sleeve t shirt sample. Apparently the company cannot make a t shirt to the specifications of the first sample they provided!! This remains ongoing, however Andy is expecting to receive a sample t-shirt imminently. • Stock of men's vests is adequate. • More ladies' vests are needed. Would receive a bigger discount if order placed is larger, however there are also concerns about holding too much stock. 	<p>Action: Andy to use his discretion regarding quantity/discount when placing an order for ladies' vests.</p>
8	<p>Online volunteer rostering</p> <p>Would be good to have something where people can actually see the roles on offer and who has been allocated to them. Unfortunately, unlike parkrun, our events do not have a generic format for volunteer requirements.</p>	<p>Action: Brad to ask his Chair network about how they manage volunteering in their club and Karen to specifically ask her contacts at Trent Park.</p> <p>Action: Tony to research possible</p>

		online systems for managing volunteering.
9	<p>Run leaders roster</p> <p>Jane continues to do a great job managing the roster. Unfortunately, still no volunteers to lead a fast steady group. Concern that some runners are running in groups which they are too fast for and the impact this has on runners who have chosen the group based on its advertised pace. Need to reiterate the club etiquette and remind members of group distances and pace.</p>	<p>Action: Janes to ask again for any volunteers to lead a fast steady run group.</p>
10	<p>Date of next beginners' course</p> <ul style="list-style-type: none"> • Well done to the latest group of graduates who were ably led by Sandra (and Mick for a few weeks) as well as their group of helpers. Also good to see previous beginners taking on new challenges and continuing to run. • Charlotte Jones to lead the next group starting on 7th May and 3rd group of 2019 will start on 24th Sept and will be led by Karen Atkinson. • No need to print flyers for 7th May start. E-flyer sufficient. • Flyers for Sept start to be ready for street market and Welwyn 10k. 	<p>Action: Louise to organise e flyer/printed flyers.</p>
11	<p>Reports</p> <p>Finance -money in account remains in line with previous year.</p> <p>Membership - no report.</p> <p>Race committee - meeting next week to discuss race subsidy budget. Discussions have been brought forward to ensure subsidy for Endure 2020 entry is know in advance of Endure 2019. This means when entries are asked for, members will know the cost. Endure 2020 entry needs to be publicised ahead of this year's race to allow more members the opportunity to take part - possibility for a 3rd team if we know numbers ahead of the 2020 entry opening.</p> <p>Need to defined roles and responsibilities for race committee. When Sean stands down, there will also not be a link between race and main committee.</p>	<p>Action: Andy to check that MWL affiliation has been paid.</p> <p>Action: Andy to finalise money for Isabel Hospice. Check they have received Racesonline money and transfer tea and cake money which should be rounded to the nearest £100.</p> <p>Action: All to consider if we continue to support IH for 2019 or look for a new local charity. Brad to make this an item for next meeting</p>

		<p>agenda.</p> <p>Action: Brad to ask Jacqui Mc if she would be willing to co-ordinate Endure 2020.</p> <p>Action: Sean to clarify roles and responsibilities and to look to appoint a link between race committee and main committee.</p>
12	<p>Any Other Business</p> <p>Aser M-Grout has volunteered to organise the London marathon coach - thank you.</p> <p>Facebook - non members group isn't really working/of benefit. Once MemberMojo up and running, an audit of FB membership would be worthwhile. Admins should continue to vet requests to join the FB members only group.</p>	<p>Action: Brad to ask Emma Ferry to close down the non members FB group.</p>
	<p>Date of Next Meeting</p> <p>Tuesday 14th May - same venue</p>	