



Garden City Runners Main Committee Meeting

Tuesday 28 August 2018, from 8.30pm
To be held at The Attimore, Ridgeway, WGC, AL7 2AD

AGENDA

Members: Brad Smith (Chair), Louise Smith (Vice Chair), Helen Paine (Secretary), Andy Newbury (Treasurer), Sean Bowen, Tony Harden, Jane Molloy, Nigel Cavill, Karen Atkinson

Apologies: Tony Harden, Sue Fletcher, Richard Somerset

1	<p>Apologies Apologies from Rich, Sue, Tony</p>	
2	<p>Minutes and Matters Arising</p> <ul style="list-style-type: none"> • Minutes agreed as correct • Matters arising: <ul style="list-style-type: none"> - Festive 5 (Sunday 9th December) entries now open and with tick box for Isabel Hospice donation. Rich Sidlin has confirmed that data can be supplied to IH regarding eligibility for Gift Aid - Gift vouchers for beginners' course leaders and names of recipients approved - Helen Paine, Karen Atkinson, Mick Wise, Sandra Wise, Charlotte Jones - Visually impaired runner has found another club to run with (OH Ladies). Until we have received training, any future enquiries could be directed to OH Ladies. 	<p>Action: Brad to add Festive 5 partnership with Isabel Hospice to agenda for next meeting and invite Megan (?) from IH to attend</p> <p>Andy to purchase 5 x £25 Amazon vouchers.</p> <p>Helen to see if a VI guides course is being offered during the 2019 coaching month once the schedule is released.</p>
3	<p>Welcome to new members New and existing members shared:</p> <ul style="list-style-type: none"> • Who we are (inside and outside GCR) • What we do • Strengths/weaknesses 	<p>Action: Can new committee members provide Louise with a photo and profile for inclusion on the website. See for current example: https://www.gardencityrunners.org.uk/the-club/club-committees/</p>

4	<p>Club constitution</p> <ul style="list-style-type: none"> Overall, constitution looks to be a well thought out and comprehensive document. 	<p>Action: All to look at before next meeting - are there any changes, revisions or anything unclear?</p>
5	<p>Training</p> <ul style="list-style-type: none"> Thursday nights - 7pm speed sessions have now finished due to lack of participation. Offering on a Thursday is now 6.30pm steadies from The Ridgeway Sports Centre or 6.30pm intervals at Gosling. Aim to rota two run leaders on a Thursday. Faster paced group will be led by a combination of Andy, Helen, John Davies, Nikki etc. Need to find leaders to take a slower paced group. Leader rota - Jane has kindly taken over responsibility for this from Helen and is currently reviewing and recruiting new run leaders. Gil Sol to attend a LIRF course along with Louise Smith and Brad Smith. 	<p>Action: All to encourage runners to attend Thursday steady sessions.</p> <p>Jane to communicate Thursday training arrangements via the newsletter.</p> <p>Jane to revise run leaders rota for both Tuesdays and Thursdays. Aim for two run leaders on a Thursday.</p>
6	<p>Races</p> <ul style="list-style-type: none"> Mob match report - comprehensive report has been provided by Peter 5k series - entries strong Festive 5 - Isabel Hospice confirmed and entries now open New volunteering section on the website - going forward, roles available need to be made more visible. If we would like a parkrun style roster, then we would have to pay for the coding. 	<p>Action: Sean to liaise with Trent Park and Barnet regarding hosting of mob match in 2019.</p> <p>Sean to email membership to identify anyone interested in volunteering to take on a Race Director role, e.g. deputy for the mob match and Welwyn 10k</p> <p>Brad to check with Peter regarding availability of marshals for the forthcoming 5k series.</p> <p>Jane to acknowledge volunteers for the 5k through the newsletter (list of names to be obtained from Peter Harvey).</p>

7	<p>Club kit</p> <ul style="list-style-type: none"> • Rich Somerset to take on this role. • Kit inventory to be completed asap and committee advised of stock numbers. Need to ensure we are carrying good availability of stock, especially vests if we are to insist that club members only race in the new style vest from Autumn 2018. • Reports that new t-shirt is rather long. • Suggestion that a kit sale is held at training on first Tuesday of the month to make obtaining kit easier. 	<p>Action: Brad to change kit email to Richard's address</p> <p>Richard to carry out inventory and advise committee of stock numbers.</p> <p>Andy to liaise with new supplier regarding new t-shirt. Andy to check sample size against newly supplied stock.</p>
8	<p>Leadership Quick discussion - can we share captaincy roles around captaincy team members?</p>	<p>Not discussed - to be added to next agenda</p>
9	<p>Online</p> <p>Facebook member audit - should members be closed group only be members of the club?</p> <p>Public facebook group - Emma Ferry investigating</p> <p>Twitter - new volunteer required (Louise)</p> <p>Website content updates - new volunteer required</p> <p>Process mapping (Emails - who gets what, who does what) - Brad</p>	<p>Not discussed - to be added to next agenda</p>
10	<p>MemberMojo</p> <p>Agree next steps (Brad, Sue, Karen)</p>	<p>Not discussed - to be added to next agenda</p>
11	<p>Securing our future - engaging younger members</p> <p>Karen has secured us as place at the University freshers' fair taking place on Wednesday 19th September, 1-4pm. University has no running club. Could be an ideal way to engage new, younger members.</p>	<p>Action: Karen to liaise with Craig regarding use of the sail banners.</p> <p>Karen to email membership to ask for volunteers to help at the Freshers' Fair.</p>

12	<p>Event shelters</p> <p>Nigel proposed options for an event shelter which could be used at races and events, such as Welwyn 10k.</p> <p>General agreement that we would like something easy to put up, branded and within the lower price bracket.</p>	<p>Action: Nigel to investigate costs and report back.</p>
13	<p>Reports</p> <ul style="list-style-type: none"> • Finance • Membership • Race committee 	<p>Not discussed at this meeting</p>
14	<p>Any other business</p>	<p>None</p>
15	<p>Date of Next Meeting</p>	<p>Action: Brad to send out a Doodle to determine date of next meeting.</p>